

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, APRIL 6, 2015 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the April 6, 2015 Mayor and Council Regular Meeting

5. PUBLIC HEARING

As required by Section 40-638 of the City Code:

The City Council of the City of Oxford, Georgia, will conduct a public hearing on Monday, April 6, 2015 at 7 PM in City Hall at 110 West Clark Street. The purpose of the public hearing is to consider a request from Oxford College to rezone the property at 602, 604, and 608 Emory Street. These three lots are proposed to be rezoned from R7.5 to IC-TA (Institutional Campus – Transitional Area) subject to the conditions and limitations that the only permitted uses be residential uses allowed in the R7.5 zone and which are consistent with the existing land use plan and college office use (approved as a conditional use in the IC-TA zone); provided that any and all buildings on the lots remain on a single family residential scale and retain a single family residential appearance that is consistent with the surrounding residential dwellings. The intent being that the properties continue to appear as single family residential use. For additional information, please contact the City Clerk at 770-786-7004.

6. * **Honorary Councilmember** – Councilmember Terry Smith has appointed Neil and Carol Penn as the joint Honorary Councilmembers for April.
7. * Motion to approve the Minutes of the Regular Meeting March 2, 2015.
8. * Motion to approve the Minutes of the January 26, 2015 Work Session.
9. * Motion to approve the Minutes of the March 16, 2015 Work Session.
10. Planning Commission Recommendations/Petitions
11. Citizen Concerns
12. Mayor's Report

13. **City Entrance Signs** – The *ad hoc* committee of Councilmembers Smith and Davis and Judy Greer will report on several alternatives. We discussed these at the March work session.
14. * **Whatcoat Street** – Robert Jordan will return to review the proposed layout for the street.
15. * **July 4th Parade** – Report from the committee on recommendations for Parade Marshal. We recommend the parade route for final approval.
16. * **1020 Emory** – Mr. Michael Besaw spoke at the March 2nd and March 16th meetings to explore the possibility of purchasing a small lot from the city to add some space to his property at 1020 Emory. We have attached a copy of Mr. Besaw’s request.
17. * **Sewer Availability Ordinance** – We will have second reading of an ordinance to require a charge for sewer availability. We have attached a copy of the ordinance.
18. * **Zoning Amendment** – Oxford College recently purchased four lots on the east side of Emory Street. They have asked to rezone three of these lots (602, 604, and 608 Emory) from R7.5 to IC (Institutional Campus). At this time they are not requesting any change in the zoning for the larger lot (approximately 12 acres) which, if it had a house on it, would be numbered 606. The Planning Commission reviewed this request on Tuesday, March 10. After considerable discussion, the Planning Commission recommended that the three lots be rezoned to IC-TA (Institutional Campus – Transitional Area) subject to the conditions and limitations that the only permitted use be residential uses consistent with the existing land use plan and office use (approved as a conditional use in the IC-TA zone) provided that the buildings remain on a single family residential scale and appearance. The intent being that the properties continue to appear as single family residential use.

If the zoning change is approved, then the Oxford College Future Development Plan will be amended to include these four lots as college property with the conditionally approved use as offices for the three houses. We had attached a blowup of the zoning map with the three lots outlined in purple, and an overhead from Oxford College showing the outline of the three existing houses.

19. Invoice Approval
20. **Executive Session** – to consider real estate transaction. To discuss personnel matters.
21. Adjourn

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
ROUTINE MONTHLY BILLS PAID		
Cintas	Uniforms	1,026.62
City of Oxford	Monthly Utility Billing of City properties March	1,394.78
GMA	GMEBS Retirement Fund (March)	6,383.59
Humana	Health Insurance (April)	6,819.57

Newton County BOC	Cornish Creek Water Fund	11,432.00
Newton County Water & Sewer	Services from 1/29/15 – 2/26/15	4,917.29
Sophicity	IT in a Box (March)	1,331.96
Sophicity	IT in a Box (April)	1,331.96
Southeastern Power Administration	SEPA energy cost	3,306.00
PURCHASES/CONTRACT LABOR		
City of Covington	E911 Surcharges FY2014	9,539.50
Consolidated Pipe & Supply	¾ K Cop Coil/CI MTR BX w/Touch Pad/5 Gal Micro Solve/¾ - 232 Curb Stop w/Grip JT	1,883.50
Dial's Diesel Parts & Service, Inc.	Chipper truck repair	2,541.88
Gresco	15 Wood Poles for Oxford Square	3,745.00
Gresco	19 Wood Poles for Oxford Square	4,427.00
Gresco	Materials for Oxford Square Upgrade	1,613.70
Latham Home Sanitation	Waste removal service (February)	5475.18
Premier Tree & Shrub Care	March Grounds Maintenance	1,536.00
Strickland & Strickland	Land Purchase 104 Watson Street	68,112.00
Strickland & Strickland	Land Purchase .62 Acres Emory Street	25,136.00
Strickland & Strickland	Legal Services for March	2,820.36
Steve A. Hathorn	Legal Services January – March	1,250.00
The Hall Company	Laser Utility Bills and Envelopes	1,904.16
Traffic Safety Store	40 Orange/White reflective cone bars and with base	2,609.95
Townsend	Tree Trimming Labor & EQ bucket	7,036.00
Wagner Service Solution	Carpet Cleaning Stairwell/Offices/Courtroom	1,293.87
Utility Service Co. Inc.	Quarterly Tank Maintenance	2,715.32
APPROVED CONTRACTS		
Arbor Equity Inc.	Tree Pruning (30+) along Wesley St.	2,025.00
Carr, Sigsbee & Associates	Appraisal Report 1002 Emory Street	3,000.00
Designed Installations	Repair pavers & concrete at Old Church & walkway pavilion	1,500.00
Ozburn Electrical Contractors Inc.	Installation of Generator at Maintenance Facility	3,501.04
Stewarts Electrical Services	Replace 3 exterior lights w/LED and add 1 at City Hall over Police Department side door.	2,450.00